

Google Group Share Site Instructions

Instructional video: [Google Group Share Site Tutorial](#) (*opens in vimeo*)

--> How to get into the Google Group sharing site

1. Either click on the Google Share Link [here](#) or on the website. You can also follow the link from the email you received to join the Google Group site.
2. You may end up going to a page that asks you to Sign In. Click "Sign In"
3. If you already have a Google Account, or a Gmail account, you can sign in now. Otherwise, go to the next step to set up a Google Account (this is NOT necessarily a gmail account, unless you want one - you can use your own email).

--> How to set up a Google Account

1. On the Sign In page, go down to "Create Account" in blue at the bottom
2. Select "For Myself"
3. Enter your First and Last name
4. If you WANT to set up a new gmail email address, you can do so in the next field. If you want to use **your own** email address, select "use my current email address instead" in blue.
5. Enter your email address
6. Set up a password for either your current email address or your new gmail (if you opted to create one).
7. Go to "Next"
8. Verify your email address (check your email for a 6-digit code - it may be in your junk file). Enter the code and "Verify"
9. Add phone number, birthdate and gender. Go to "Next"
10. Either verify your phone number and "Next", or click on "not now" in small blue print
11. Read through Privacy & Terms. Go to "I Agree"

You should be in the group! If it doesn't automatically populate, click on the link from your original invitation to Join Google Groups email. You may need to sign in with your newly set up Google Account information. The video link above has complete instructions plus a bit about adding your homework. The video is less than 4 minutes.

If you have any questions, please don't hesitate to ask.