



Professional Training Program
www.EquineNaturalMovement.com
360-687-8384

Updated November 2017

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Welcome!

Many horse owners seek effective, holistic ways to care for their beloved horses. Requests for Equine Natural Movement sessions have steadily increased since Joseph Freeman developed the work in 1994. The Equine Natural Movement School program offers six courses. Three basic courses cover 330 hours of work. Upon completion of the basic program, graduates are certified as Equine Natural Movement practitioners (also known as Equine Structural Integration practitioners). We offer certification as an Advanced Practitioner with 500 hours. Advanced course graduates who show particular promise may apply to our Teacher Training.

Washington state requires bodywork practitioners to have a state-issued license to practice, as do about half the U.S. states; the remaining states have no requirements, though we expect eventually all states will have them. We offer an exam prep class to ready our students for the WA Equine Massage License exam. Out-of-state students may fulfill their state's program with our course or, as some have done, acquire the Washington state license before their home state requires one.

Our classes are taught on a biodynamic farm in southwest Washington.. We provide wonderful horses who are eager to make your acquaintance. In Module One you'll meet and interact with a variety of horses. as you develop all your senses to perceive quality of movement, tissue differences, personality, safety and the use of intention. In Module Two, each student works with one individual horse, a "fresh horse," assigned to be your partner for the course. In Module Three, you'll partner up with another new horse and examine more complex situations. Each of the three courses are a week long with plenty of hands-on horse work as well as classroom time.

In between courses during the Home Study phase, you'll complete online courses and you will practice giving sessions to horses back home. This enables you to complete assignments so you're ready to progress to the next module.

Our business development module is taught online. This course teaches you how to develop your practice in your home area with plenty of support from our staff.

Sound interesting?

A career as an Equine Natural Movement practitioner could be a good career choice if you:

- * Love horses and work well with them
- * Enjoy figuring out how to help horses improve movement and function more optimally
- * Are in reasonably good physical shape
- * Want to earn a living spending time with and helping horses

WHY STUDENTS CHOOSE OUR TRAINING

Since 1998 we have trained folks in Equine Structural Integration bodywork, a progressive series that significantly changes how horses feel and move their bodies so they are the best they are capable of being. Horses improve a lot from receiving the series, quite reliably. You know it and they know it and a lovely, caring bond develops.

Even though that's what happens, we rarely write about that last part because frankly the emotional progression of a series and how it affects both horses AND practitioner is harder to describe than explaining how bodywork works. Yet we know from our students' and graduates' comments that this work makes them truly excited about getting up in the morning. Here's what our students tell us is really important:

This work helps horses a lot — at the same time it also makes practitioners into better people.

It makes us all more of who we're meant to be: Good people doing heart-centered work that truly helps horses. Added benefit — we get to spend time around horses, around people who love being with horses, and graduates can earn a pretty decent income doing what some graduates tell us is their real life's work.

Yes, we teach core skills that can significantly change a horse's structure, resolve issues of imbalance and improve movement and attitude. That's what we normally speak about. The other side is the feeling we get inside from doing it.

- When the mare you've done two sessions with softly nickers when she sees you walking toward her stall.
- When the horse's owner tells you how they can easily do things that used to be difficult.
- When you and the gelding you're working with suddenly connect, really tune in to each other, and the two of you magically become one being working toward the same goal.

This is what we look for in our students, people who want to work in a horse career that calls upon you to use your brain and your body with your heart and soul.

We're not looking to convince anyone to become a student. That wouldn't help our school's mission one bit. Surprisingly, we're not even looking for hundreds of students. Fact is, we haven't yet figured out how to train more than a half dozen students at a time. We keep classes small so we can work with each student individually — just as we do with the horses — to bring out their unique strengths and best self.

Our school costs a good amount of money. We know that and we don't mind sharing how we calculated the tuition. We base the cost on what we need to pay ourselves to work with our students this way. We also look at how our graduates do once they're out in the field to be sure their investment is prudent and profitable. That's important to us. Our students continue to tell us they get a good return for their investment, that the training works. They're pleased and productive and we're happy about that.

That's pretty much what we have to say. If what we've said speaks to you, you are probably that one-in-a-hundred person that we're looking for and we hope you'll call or email us. We really enjoy speaking with prospective students because our students tend to be very interesting people. Look at the photos on our practitioners page. If you can see yourself as part of that group, we'd love to help make that happen.

Jacqueline & Joseph Freeman
Founders of the Equine Natural Movement School

The Equine Natural Movement School is accredited through the National Board of Certification for Animal Acupressure and Massage (NBCAAM).

How to connect with us:

Web: www.EquineNaturalMovement.com
Phone: (360) 687-8384
Email: School@EquineNaturalMovement.com
Hours: Office -- 9am - 6pm Mon-Fri 9am - 11am Sat (PST)
closed Thanksgiving and Christmas
Classroom open during active training dates and hours
New classes start in March, June, September & December each year
Staff: Jacqueline Freeman, School Director
Joseph Freeman, Lead Instructor
Owners: Joseph & Jacqueline Freeman
School location: The Equine Natural Movement School Quarry Ridge Farm
20309 NE 242nd Ave 25604 NE Manley Rd
Battle Ground, WA 98604 Battle Ground, WA 98604

Facilities

The school is located in a quiet village on a rural farm in southwest Washington, 40 minutes north of Portland, Oregon and three hours south of Seattle. The school has a comfortable teaching area with access to a kitchen, bathroom, seasonal outdoor patio and indoor dining area. Modern equine facility with large arena, cross-ties, roomy stalls, and bathroom. Training equipment includes life size equine skeletons, multimedia equipment, progressive teaching materials, and student lending library. Parking available in lot in safe rural neighborhood. Approved ADA accessible facility. The average student to teacher ratio is 6 to 1 to ensure each student receives plenty of personal attention.

This school is licensed under Chapter 28C.10 RCW.

Inquiries or complaints regarding this private vocational school may be made to the:
Workforce Board, 128 - 10th Ave. SW, Box 43105, Olympia, WA 98504

Web: wtb.wa.gov

Phone: 360-709-4600

Email address: wtecb@wtb.wa.gov

**EQUINE NATURAL MOVEMENT
BASIC CERTIFICATION -- MODULE 2**

Module 2

Learn the Series

(part two of Basic Certification)

**This module teaches you how to do a basic five session
Equine Natural Movement series, refines your touch
and grounds you in a good understanding of equine anatomy.**

Take a horse through the five session Equine Natural Movement Series.

Learn the sequence of the series and how to gauge the horse's progress.

Know how to get in rapport with horses

Develop a solid foundation in horse anatomy through multimedia presentations and hands-on exercises

Understand the horse's anatomy in both standing and in motion. Learn to assess structural issues based on a horse's movement.

Explore communication and reading horses while working on them. This gives you the ability to continuously adapt your work at subtle levels by responding to the signals you pick up from the horse and his tissue.

Receive ongoing feedback on your Equine Natural Movement Series technique

Begin to learn how to explain the work to potential clients

Develop competence in your touch skills so you can successfully practice the series between Module 2 and Module 3

Take a horse through the series under expert supervision

Note: This is the second of three courses required for basic certification.

Upon completion of this on site course and all Module 2 homework, students may be accepted into the next module (Module Three).

Contact hours: 48 Home Study hours: 66 (generally done over 3 months)

Total hours: 114

Cost: \$1800

**EQUINE NATURAL MOVEMENT
BASIC CERTIFICATION -- MODULE 3**

Module 3 Understand the Series, Intermediate Level (part three of Basic Certification)

In this module we expand on the five session series with experienced eyes and hands. You learn various applications for performance enhancement, how to assist horses after they have recovered from injuries and what to do with special case horses.

Have a strong working knowledge of the evolution of the Equine Natural Movement Series

Understand how to adjust the series to many kinds of horses in differing physical states

Conduct evaluations, identify what each horse needs and why, and be able to substantiate your observations

Design individual body-maps -- working blueprints -- that evolve and change throughout each horse's series

Address issues around performance enhancement and understand what to do when a horse has chronic structural problems.

Understand special needs horses and how to do followup sessions after the initial Equine Natural Movement Series.

Learn to do demonstrations for the public and have the ability to teach clinics to horse owners, trainers and riders

Learn to do progressive evaluation sessions

Take another horse through the series under expert supervision

Note: This is the third of three courses required for basic certification.

Upon completion of this on site course and all Module 3 homework, students should be ready to apply for certification.

Contact hours: 48 Home Study hours: 65 (generally done over 3 months)

Total hours: 113

Cost: \$1800

THE EQUINE NATURAL MOVEMENT SCHOOL

WASHINGTON STATE LICENSURE EXAM PROGRAM

Preparation for the Washington state Large Animal Massage practitioner license exam

Washington students are required to take and pass the state licensure exam in order to use their skills on horses. This course is preparation for that exam. This course is tailored specifically to Washington state students, however enrollment is not limited to Washington students.

Some states have similar requirements, while other states have few or no requirements. If your state has similar requirements as Washington to practice, you may want to take this course.

Our school is certified by National Board of Certification of Acupressure and Animal Massage (NBCAAM) and licensed by the Washington Workforce Training and Education Coordinating Board as a Private Vocational School, and the Washington Board of Health as an equine massage school. Check with your state's Board of Health to see what is required to practice equine massage or Structural Integration in your state.

Note: Upon completion of this course, students will be ready to apply for the Washington state licensure exam for Large Animal Massage.

Contact hours: 8 Home Study hours: 22

Total hours: 30

Cost: \$600

**THE EQUINE NATURAL MOVEMENT SCHOOL
BUSINESS COURSE**

**Build a Professional Practice that actually
earns money and gives you plenty of great publicity
while being Authentic and Honest**

Create exciting marketing materials and a unique and individual business plan that ensure your business's continuing growth.

Design integrity-driven methods that give you an ongoing market of horses to work with and that help your reputation grow.

Have the knowledge and expertise to explain the Equine Natural Movement Series to prospective clients and develop ways that encourage lots of ongoing referrals from your clients and others in the horse community. Develop relationship marketing expertise.

Figure out who exactly is your perfect client and why you like working with them. Establish your unique niche and know how to promote that.

Identify and dissolve barriers to promotion and money issues

Business writing, journaling, role playing, coaching, partner work, homework from our textbook and workbook, MP3 files for review, and audio recordings for inspiration.

This module helps you grow your business with intelligence and heart.

This course is taught online so you can do your weekly live-action homework in the area where your business will be. We've found this to be far more productive for our students. Students speak with the instructor online or via phone/skype during the course and have access to a supportive online discussion group. Homework includes challenging and productive assignments to guarantee you create a cheerful, thriving business that brings you great joy.

Note: This course is not required for basic certification but strongly suggested.

Contact hours: 30 Home Study hours: 50 (generally done over 5 months)

Total hours: 80

Cost: \$1200

THE EQUINE NATURAL MOVEMENT SCHOOL ADVANCED MODULE

Advanced Series Work Developing Intuitive Horse Wisdom

In this module students immerse themselves in learning how horses think and feel. We also approach the series from a different perspective so students become adept at applying the principles in different situations. A real in-depth study of what Structural Integration is and how and why it is so effective with horses. Open only to graduate students.

Advanced custom sessions that incorporate core releases into the series. This brings flexible and fluid movement through the center of the horse.

Understanding the hidden nature and language of fascial restrictions in the body

Reading and matching the individual energetic signature of each horse: Developing an insightful and caring relationship with each horse

Fully achieving the goals of Structural Integration

Working with respect, kindness and love. This occurs in every session from the very beginning and is primary to delivering the work and getting good results. Also it makes the work more fulfilling for both horse and practitioner. A full heart brings everyone to the place of healing and goodheartedness.

Take another horse through the series with staff supervision and support

Note: This course is required for advanced certification.

Contact hours: 40 Home Study hours: 20

Total hours: 60

Cost: \$1500

Note: Upon successful completion of Basic Certification (330 hrs), WA Exam Course (30 hrs), Business Course (80 hrs), and this Advanced Course (60 hrs), graduates will be awarded the Equine Natural Movement Advanced Certificate (500 hrs) and may call themselves an

Equine Natural Movement Advanced Practitioner

THE EQUINE NATURAL MOVEMENT SCHOOL TEACHER TRAINING

This class is enrolled by invitation, though we encourage you to make your intention to become a Teacher known to us so we can help you in that direction. It is open to Advanced Course graduates who have considerable experience as an Equine Natural Movement practitioner and who show demonstrable promise as teachers.

Teacher Training candidates are expected to have a well grounded base of knowledge in the work prior to taking this course.

The training focuses on methods that assist students in learning using all their senses and skills. During their training, teacher candidates learn to identify and bring out each student's hidden talents and highest potential and create ways that bring them up to speed in areas they aren't as strong in.

Teacher candidates learn to provide optimal educational situations that encourage exploration and skill development.

Upon successful completion of the class, teacher candidates may be asked to serve as adjunct faculty and mentor students who may train with them directly. Adjunct faculty will be paid for their teaching time by the student they mentor, and we will accept their mentor trainees into successive modules of the regular training.

More information on this course will be discussed during the Advanced Training. Graduate students may request the Teacher Training Addendum that lists the program objectives, sequence of work, hours, methods of instruction, and cost.

Prerequisites are: Advanced certification, a successful practice for a number of years, and candidate recommendation from a faculty member.

The Equine Natural Movement School FACULTY



JOSEPH FREEMAN is a creative, gifted practitioner who applied his work with humans to horses and came up with a sequence of sessions that provides a return to balance and flexibility. Joseph certified in Structural Integration in 1994 and initially worked in a clinical setting with human clients. As a favor to friends he worked on their horses. The remarkable results he got convinced him his true calling is horses. In 1995 he stepped away from his human practice and began setting up the foundation work of the Equine Natural Movement series. In 1999, as his reputation grew, people asked if he'd mentor them so they could learn the work, too. By 2002 he had a trail of students each time he went to a barn, and that was when the school got its start. Joseph has skilled hands, a calm and patient manner and a deep love of animals. Most importantly, horses enjoy working with him.

JACQUELINE FREEMAN is the Training Director of the school so her fingers are in each part of the program. For a dozen years she was on faculty for Structural Integration (Hellerwork) and for seven years she owned a holistic health center, so when it was time to start the school, she had a strong background in how to do that. She works on curriculum development, guides the independent study portion of the course, and orchestrates the continuing development of each student to graduation and into practice. She sees the strengths of each student and works to bring out the best in them so they feel the joy of fulfilling their highest potential with this work. She is effervescent, optimistic, thoroughly practical and deeply committed to honesty, ethics and passion.



SUSAN CHERNAK McELROY's books and tapes are published worldwide. Her pioneering work, "Animals as Teachers and Healers," is a classic in the genre of the Human-Animal bond and she followed that with six more books. Susan teaches on our business course faculty and helps our students learn how to best present themselves in print and media. Her work explores the physical and spiritual importance of our relationship with animals and nature. She's done rehabilitation work with all kinds of animals, from possums to ducks, mini-donkeys to chimpanzee. Her interactions with animals are a joy to witness.

The Equine Natural Movement School Professional Training 2018 Calendar

Module 1 - The Fundamentals Part One of Basic Certification 103 hrs
Class includes: Fundamentals of Bodywork, Structural Integration Techniques, Connective Tissue & Structural Integration Theory, Horse Safety, Equine Movement Analysis, Communication & Energetics, & plenty of hands-on sessions
Choose one set of dates for your Module One
December 2 - 8 (2017) March 19 - 25 June 25 - July 1 Sept (Europe TBA)

*Hands-on class, homework and online course to be completed before Module Two

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Module 2 - Learn the Series Part Two of Basic Certification 114 hrs
 The Five-Session Series, Structural Evaluations & Designing Body-maps, Communication & Energetics II, Equine Anatomy in Movement, Bodywork & SI Techniques II, & plenty of hands-on sessions
Choose one date for your Module Two
January 15 - 21 July 16 - 22 October 15 - 21 (Europe TBA)

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Module 3 - Understand the Series Part Three of Basic Certification 113 hrs
 The Evolution of the Series, Performance Enhancement, Chronic Structural Problems, Followup Sessions & Clinics, & plenty of hands-on sessions
Choose one date for your Module Three
May 14 - 20 November 5 - 11 February 2019 TBA

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Business Course Advanced Training 80 hrs
 Build a Professional Practice that earns you money & gives you plenty of great publicity while being Authentic & Honest
 (Online class with lots of support, done from home)
Class begins January 24

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Washington Licensure Exam Preparation 30 hrs Contact us

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Advanced Course June 4 - 7 Advanced Training 60 hrs
 Achieving the Goals of Structural Integration, Innovation & Creativity, Advanced Energetic Methods, Working with Respect, Troubleshooting

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Dates are subject to change. Last year we added four unscheduled classes so please check the website as we move through the year.

Homework, practice time and written papers are required to progress to the next class.
Basic Certification = 330 hrs + Business = 410 hrs + Wa Exam = 440 + Advanced Certification = 500 hrs

WHEN AM I REGISTERED FOR THE COURSE?

Students are registered once tuition is received and the application is accepted. We will notify you by email that you are registered. Because our classes are full at six students, we strongly encourage prospective students to register as soon as possible to assure themselves a place in the class.

Tuition is due 30 days before the course begins. In the past we've had students send their application late and had to tell them the course was full and they'd have to wait until the next one. Everyone was disappointed. Early payments let everyone plan better. That makes our job much easier and we're grateful for that. We can take applications less than 30 days before class if we've got room, just ask.

DO I HAVE TO COMMIT TO THE ENTIRE TRAINING?

Most students plan on taking the entire training and they complete all three modules. If what you learn in Module One sings to you, continue on. If it doesn't, you are not required to attend further classes.

HOME STUDY

To complete their work at home, each student:

- 1) Practices giving horses sessions. Students find horses to practice on in their own area. A Module One student works with 7-8 horses after Module One, five horses after Module Two (these can be the same horses as after M1), and five new horses after Module Three.
- 2) Writes a 3 page college-level paper on a given topic.
- 3) Receives a Structural Integration series from a local practitioner who works with the human body. This allows the student to have a direct experience of the work they are doing on horses,
- 4) Writes intake and progress notes for all sessions.
- 5) Reads books on the reading list and writes a brief report on each one.

Students are ready to graduate when they have

1. Satisfactorily completed each module,
2. Completed and submitted all their homework, and
3. Received and written a summary of their SI series.

CERTIFICATION and LICENSING TIERS

Basic Certification -- Upon satisfactory completion of the three basic courses and all homework, the school approves the student as graduated. At this point graduates may call themselves Equine Natural Movement practitioners. This title cannot be used until the training is completed.

State Licensure -- Some states, like Washington, require equine bodywork practitioners be licensed. We have a module (in addition to the basic training) that prepares students for the Washington exam. Other states may have similar requirements and out-of-state students may also take this module.

Advanced Practitioner -- After 1-2 years in practice, graduates may apply for the Advanced Training module. Upon satisfactory completion of this course and homework, graduates may call themselves "Certified Advanced Equine Natural Movement practitioners."

BUSINESS EXPERIENCE

We recommend this course for students who do not currently own and run a successful business in the equine field. This course is required as part of Advanced Certification. Ownership of a successful equine practice or have a business background may allow an exemption. Ask us.

CLASS SIZE

We intentionally keep our classes small, up to six students. This enables us to give each student plenty of individual attention to enable them reach their highest skill level. That makes everyone, including the horses, happy.

INSURANCE

Students agree to purchase and maintain student insurance before beginning the course. Our school is a member of Associated Bodywork and Massage Professionals. ABMP has a very good student insurance program for \$45/year. Upon graduation the cost is \$199 per year for practitioners. An application is in your student info packet. or you can sign up directly at www.ABMP.com/students . Click on "Student Membership" and tell them you will be studying with us. Our School ID# is 931-674.

ADVANCED CERTIFICATION & TEACHER TRAINING

Students may apply for the Advanced Course after a year or more of working in the field. Graduates of the Advanced Course may inquire about the Teacher Training. These practitioners may be invited to join our adjunct faculty and be paid to mentor students in their area.

HOW LONG DOES THE TRAINING TAKE?

Most students take the first three classes over about a year. Everyone's circumstances are different and it's fine with us for you to spread the modules over as long as you need. If there is a break of more than two years between classes, we suggest you audit the last module you attended or tutor with adjunct faculty before returning to class.

WHERE TO STAY -- Sleeping and Eating

The school does not provide housing. Good options: A neighbor couple offers home-stays ten minutes from our farm (dormitory style setting includes breakfast, dinner, airport pickup and drop-off \$375 for week). Pay them directly. Please arrange home-stays early as they have limited beds available. If you prefer more privacy, try www.AirBnB.com in Battle Ground and Brush Prairie, Lunches are on your own, a grocery stop after class is easy. Best to bring your lunch to class. School has fridge, toaster oven.

PERSONAL EXPERIENCE of STRUCTURAL INTEGRATION

Students will arrange to receive the Structural Integration series with a SI practitioner (in or near your town) who works with people. This lets you experience what your horse clients will feel as you work with them. If you were learning to be a chiropractor or acupuncturist, you would of course, expect to have a direct knowledge of that work. Getting a series allows the student to embody an appreciation for the effectiveness of the work that cannot be achieved any other way. Students are required to have completed their series by the end of Module 3 and before certification. The sooner you get a series, the quicker you will understand the work!

If you can't find a SI practitioner who lives near your home, ask us for help finding one. Students who have received their SI series prior to taking our class do not need to repeat the SI series, however, they will benefit greatly from receiving an Advanced SI series (4-5 additional sessions) during their training. Find certified SI practitioners at theiasi.net, rolf.com, rolfguild.org, hellerwork.com, somafinder.com or ask the school director for assistance.

ALL THE DETAILS ABOUT CLASS WEEK

GETTING HERE & HOME AGAIN

FLYING -- Be sure you are registered before you book your flight. Email us once your application is in the mail and we will connect you with other students arriving at the same time.

Fly to Portland Intl. Airport (PDX). Send us your flight info promptly. We can circulate that info to other students who may want to ride-share or rent a car with you. Book your flight to arrive midday Saturday so you can get settled in. We want you well rested. If you are coming from overseas, we strongly suggest you fly in on Friday so you are not jet-lagged.

On the last day of class, please book your flight home for 6pm or later. If you have questions about your flight schedule, please discuss this with Jacqueline. If you have a long way to go or are an international student, you'll be more comfortable if you fly out the next morning (arrange this with your housing provider. Generally this is not a problem). Flights are significantly cheaper when booked as far in advance as possible.

DRIVING -- Please print out directions on our website: EquineNaturalMovement.com/directions Because we are rural, GPS doesn't always send you on the shortest route so please use ours. The school address is 20309 NE 242nd Ave, Battle Ground, Wa 98604.

THE SCHEDULE

Class begins at 9am, usually on Sunday morning. Please be prompt.

Class hours are 9am to 5:30-ish with the middle day (usually Wednesday) as a day off.

WHAT TO BRING

Check www.weather.com (zip code 98604) to see our local weather report. Dress in layers.

Notebook and pens for notes

Sturdy barn shoes/boots

Bathing suit in summer

Water bottle for the barn

Camera to take pictures of you working on horses. We'll use them later for your marketing materials.

Favorite horse books (you may know good ones we aren't familiar with)

House slippers (no shoes in the classroom)

YOUR DAY OFF (the middle day, usually Wednesday)

We have good ideas that will get you out of your head for a day.

Please, NOTHING horse-ish. Take a day off from the equine world and have fun with other students.

* Hot springs for a mineral soak and wrap (\$25) at Bonneville Hot Springs. This is a one hour drive along the beautiful Columbia Gorge. Stop at Bonneville Locks and see the salmon and other BIG fish swimming up the Columbia River. Climb Beacon Rock for a spectacular view of the Gorge.

* Visit local waterfalls -- 21 of them in a lovely 30 mile drive/hike

* Portland -- huge used book store, eclectic neighborhoods, good museums

COMMUNICATIONS

Bring your laptop or iPad. Cellphones don't always work here, but texting often does. You may receive emergency messages at 360-687-8384 during the day.

SCHOOL POLICIES

Admission standards: Students must possess a high school diploma or GED diploma, and intermediate horse handling skills. This includes knowledge of basic horse safety and requires the student be comfortable handling horses who are not familiar to the student. This course is for people with considerable horse experience. If you lack horse experience, we can suggest programs to build your horse skills. Feel free to ask. Please disclose if any criminal offenses could prevent the student from obtaining licensure.

Progress: Students progress consecutively through each module of training. To progress into the next module, students must satisfactorily complete all class work during the week of class, and during the homework phase, complete the following homework:

- * Practice prescribed number of sessions
- * Write intake, treatment and followup notes for each session
- * Write a 3 page college level paper on a given topic
- * Read books on the reading list and write a report on each book

Grading: Students are graded by observed performance and pass / fail tests. Students are considered as “passing” when the instructor deems the work satisfactory. If the school or instructor has concerns that the quality of the student’s work is not sufficient or safe, that student will not be passed until the work is completed and brought to competency. Students will not be certified if they do not successfully demonstrate the skills and ability to practice the Equine Natural Movement Series. Students who take more than a year between modules may have to re-test for competency before continuing further. A student may be asked to do additional work to bring their skills to standards. Each module’s work must be completed before progress to the next module.

Attendance & Makeup sessions: All absences must be made up. If a student cannot complete a module, that student may continue in the next same module (if there is room). A reduced fee will be charged for days audited this way. If the student receives private tutoring as part of a makeup class, the school will charge an additional fee to cover the instructor’s time.

Tardiness: The nature of the work involves scheduling horses and the support people, so classes need to start on time. If a student is tardy, the entire class must wait which impedes the progress of the class. Please arrange your schedule so this is not an issue.

Transcripts: Students may request a transcript by contacting the school director by email. Student records will be kept on file for 50 years or until the school closes.

Withdrawal: A student must submit a written request to the registrar. This document must contain the student’s name, address and date. All financial obligations on the part of the school and the student will be calculated using the last recorded date of attendance.

SCHOOL ENVIRONMENT

We strive to create a positive learning environment for all our students. To achieve that, we ask that students embody principles of kindness, joy, curiosity, presence, generosity, love, and mutual support. We present our school as a place of safety and compassion. In all matters, we encourage our students and staff to present their highest selves.

Students agree to abide by the Code of Conduct and all rules and regulations of the school and understand that failure to act in accordance with the rules may result in dismissal from the school. Students agree to refrain from using drugs or alcohol during class including evenings and the day before class days. Students must perform with the utmost regard for safety. Students asked to leave the program will not be allowed back.

Code of Conduct: We list here conduct that is unacceptable and ask your help in creating an environment free of these conditions:

All forms of bias including race, religion, ethnicity, gender, disability, national origin, veteran status, and creed; Sexual harassment in any form; Dishonesty, cheating, plagiarism, forgery, and alteration or intent to defraud; Intentional disruption or obstruction of any school activities; Theft or damage to the school or student property; Criminal behavior; Disregard for safety of students and horses; Misuse of alcohol or drugs; and gossip.

Diversity: The school does not discriminate against students or potential students on the basis of race, creed, color, national origin, sex, veteran or military status, sexual orientation, or the presence of any sensory, mental, or physical disability or the use of a trained guide dog or service animal by a person with a disability. If a student has a disability that allows them to safely work around horses, that student can discuss with the registrar if this training can accommodate the student well. Please understand that the rigors of this program require students have reasonable strength and be in good health.

Conditions for Dismissal

Students may be dismissed from the school for the following reasons:

1. Not adhering to the school's rules, regulations, policies, and code of conduct
2. Missing instruction time or not completing homework in a timely manner
3. Not capable of demonstrating and maintaining satisfactory skill proficiency
4. Not meeting financial responsibilities to the school

The school director will notify the student in writing should it become necessary to dismiss the student. The dismissal letter will contain the date and the reason for dismissal. Prepaid tuition will be refunded according to the school's refund policy. Students dismissed from the school will not be allowed back into class.

Financing Your Education

The school does not have a financial aid program nor do we offer scholarships. Most students pay their tuition in full before the start of each class.

However, we do have an interest-free payment plan for students in need. Typically we offer two choices: \$1000 or \$600 as the first payment; then monthly payments that spread the balance over two or three months. If a student successfully handles payment for Module One, we may offer to continue the plan for successive modules. We sometimes make other arrangements. Please discuss this with the Training Director. In order to graduate, all fees must be paid in full.

We discourage students using credit cards as we don't want our students to get in over their heads financially. We prefer to work out a good interest-free payment plan that does not increase your stress level. The school will be here for a long time, so if you need longer to save up, we encourage that rather than going into debt. If you need to use a credit card to pay, please have an earnest discussion with the Training Director (Jacqueline) and together we will assess your financial readiness for this training first.

Secure bank transfers are also available. Banks normally charge \$10-20 for that. If you use a credit card, the 3% fee (about \$50/module) will be added to your payment. Out-of-country funds should be paid in US Dollars. Ask your bank for the exchange rate.

More details on costs are on the next page.

Placement Assistance & Post-Graduation Support

Once graduated, each person is invited to have a presence on the school's "Find a Practitioner" webpage. We maintain this list of practitioners to help clients find nearby practitioners. Sometimes a potential client calls the school directly. When this happens, we share graduates' contact info and encourage the client to contact local graduates and arrange sessions directly.

While the school does not have a formal placement program, sometimes a graduate with a wait list asks if we know of a practitioner who could come to their area and help for a short or extended period. When we hear of this, we email to graduates from that part of the country, or those who are willing to travel, and tell them of the opportunity.

Graduates may consult with staff any time after graduation. All that is needed is to email or call and arrange a time to talk.

DIRECTIONS FOR SUBMITTING YOUR APPLICATION

Each week-long module	\$1800	Module 1	103 hrs	
	\$1800	Module 2	114 hrs	
	\$1800	Module 3	113 hrs	
Business course	\$1200		80 hrs	
Preparation for WA licensure exam	\$ 600		30 hrs	
Advanced course	\$1500		60 hrs	Total: 500 hours

---> Enclose your tuition payment with your application.

If you are on a payment plan, **please include all post-dated checks with your application.**
Checks will be deposited in the order they are dated.

CHOOSE A PAYMENT PLAN

Plan 1 Each module (\$180) is paid in full 30 days before the class begins.

No interest financing may be arranged with either of the following plans:

Plan 2 \$600 deposit + two payments of \$600 per month
= Payment completed in three months.

Plan 3 \$1000 deposit + two payments of \$300 per month + one payment \$200
= Payment completed in four months.

Payment plan checks are payable on the first day of each following month.

NOTE: Mail post-dated checks with your application.

What do you send?

-----> **Send each page that requires a signature on it** **Pages 22 - 33**

Mail these pages and your tuition payment(s) to:

**The Equine Natural Movement School
20309 NE 242nd Ave
Battle Ground, WA 98604**

Note: On the following pages, you'll find your application and contract. Sign each page with your signature and return the original pages to the school.

We will prepare a copy for you for your records.

This agreement is binding only when it has been fully completed, signed, and dated by the student and an authorized school representative prior to when instruction begins. Any changes in the agreement will not be binding on either the student or the school unless such changes are acknowledged in writing by an authorized school representative and by the student.

STUDENT INFORMATION

This agreement is between the Equine Natural Movement School and the student named below:

Name _____ Year graduated High School _____

Address _____

Mailing Address (if different) _____

Current Occupation _____ Date of Birth _____

Phone (list all) _____

Email Address _____

Emergency Contacts _____

1-10 scale (10 = optimal) are you healthy? _____ Reasonably strong? _____

Explain if necessary _____

Character Reference _____

& phone / email

Horse Experience Reference _____

& phone / email

What is your horse experience? _____

What is your bodywork experience? _____

STUDENT SIGNATURE _____ DATE _____

TELL US ABOUT YOU

Explain why you want to take this training. (This is where we get to know you!)

STUDENT SIGNATURE _____ DATE _____

STUDENT AGREEMENT

Joseph and the faculty (hereby known as “The School”), agree to teach and share their knowledge of the Equine Natural Movement Series. The School will provide the following courses in each module.

Module 1		Fundamentals of the Equine Natural Movement Series
Learning Basic Sessions		Connective Tissue & Structural Integration Theory
103 hrs		Bodywork and Structural Integration Techniques
		Horse Safety
		Equine Movement Analysis
		Basic Communication & Energetics
Module 2		Learning the Basic Equine Natural Movement Series
Learning the Series		Structural Evaluations & Designing Body-maps
114 hrs		Advanced Communication & Energetics
		Equine Fascial & Systems Anatomy
		Equine Anatomy in Movement
		Advanced Bodywork Techniques
Module 3		Understanding the Equine Natural Movement Series
Intermediate Work		Substantiating Structural Evaluations
113 hrs		Performance Enhancement
		Chronic Structural Problems
		Advanced and Followup Sessions
		How to Teach a Clinic
Business Course	80 hrs	Building a Professional Practice with Authenticity & Honesty
Exam Prep	30 hrs	Prepare to take the Washington State Licensure Exam
Advanced Course	60 hrs	Advanced Work for Experienced Graduates

Between modules students will complete the online courses, and provide progress reports, observations, and notes on each session they perform. The school will provide guidance and feedback on working with the horses to achieve satisfactory results. Students also agree to receive a Structural Integration series by the end of Module 3 and hand in a paper on their experience so they have a personal understanding of what Structural Integration work feels like and aims to accomplish. Certification is the result of satisfactory demonstration and practice of Equine Natural Movement Series skills.

STUDENT SIGNATURE _____ DATE _____

SCHOOL SIGNATURE _____ DATE _____

TRAINING COST & TIME COMMITMENT

TIME COMMITMENT

Our program takes about a year to complete. Students attend classes here in Washington for one week for each module, then they go home and do their homework between modules. Typically it takes students 3-4 months to complete their homework and move into the next module.

COST BREAKDOWN

Tuition is \$1800 per module. A student pays one module at a time. We want to be sure that each student is a good fit for the program before the student pays for the next module.

Total for 3 modules = \$5400 + Business class \$1200 = \$6600 + Wa Exam Prep \$600 = \$7200

Additional costs include:

Textbooks \$220 (new). Please look at our school bookshelf when here to decide which books to purchase. Students may borrow from our school library during class time, buy books second-hand, and request books through their library. Please do not purchase every book on the reading list until you see how useful the book will be to you in the long run. While we list \$220, many students find books second-hand for under \$100.

Insurance: We recommend ABMP's student insurance (\$45/yr). If you don't have student insurance, contact Associated Bodywork & Massage Professionals (800) 458-2267 Our School ID# = 931674

Each student must carry their own health insurance.

Exam fee for state licensure, \$250 in WA (other states vary, licensure is not required in all states)

STRUCTURAL INTEGRATION SERIES

Receiving a SI series is required to graduate from our school. Students find a local practitioner (for humans) from whom they can receive the SI series. A standard 10 session series may range in cost from \$60-150 per session. The price is determined by the region, not by the skill of the practitioner. Some students have paid less by getting their series at a SI school or bartering. For most students, this will be an out-of-pocket expense. For some students, health insurance may cover rehabilitative sessions with an SI practitioner who is also a PT, OT, or LMT.

Students coming from afar may have costs that include:

Travel to and from school

Lodging and meals -- Motel, AirBnB, or ask about a local home-stay (\$375/wk) that includes airport pickup & drop off, breakfast & dinner, dorm style lodging.

Note: You are not required to send page 25 back to us.

YOUR TUITION PAYMENT 2018

We encourage students to pay as soon as they know which course they want to take. Please don't wait until the last minute. We close our classes once we have six students. You are registered once we receive your application and payment and mail you back a signed contract.

I am applying for (circle one)

Module One : Dec 2-8 (2017)	Module 2 :	Jan 15-21	Module 3 :	May 14-20
2018 March 19-25	2018	July 16-22	2018	Nov 5-11
June 25-July 1		Oct 15-21		Feb 2019 TBA
Europe fall 2018 TBA				

YES I want a home-stay (ask us) YES I have already arranged a place to stay

YES I have student insurance with ABMP -- or -- YES I have insurance with _____ (company)

Payments due 30 days before first day of class each module or through a pre-arranged payment program.

Total Enclosed \$ _____

Down payment on (date) _____ \$ _____

Month #2 payment on (date) _____ \$ _____

Month #3 payment on (date) _____ \$ _____

Month #4 payment on (date) _____ \$ _____

Month #5 payment on (date) _____ \$ _____

Include post-dated checks so the total enclosed = \$1800

Make checks payable to	The Equine Natural Movement School
Mail completed application to:	Jacqueline Freeman, Training Director
	The Equine Natural Movement School
	20309 NE 242nd Ave
	Battle Ground, WA 98604

STUDENT SIGNATURE _____ DATE _____

SCHOOL SIGNATURE _____ DATE _____

These next pages are legal situations that we bring up to be sure you understand our policies.

CANCELLATION AND REFUND POLICY

Compliance with WAC 490-105-130

1. The school will refund all monies paid if the applicant is not accepted. If the school cancels a class, all monies will be refunded to the student.
2. The school will refund all monies paid if the applicant cancels within five business days (excluding Sundays and holidays) after the day the contract is signed or an initial payment is made, as long as the applicant has not begun training.
3. The school may keep a registration fee of \$100 if the applicant cancels past the fifth business day after the contract is signed. The registration fee is charged to process student applications.
4. If the student withdraws or is dismissed after the training begins, the school may keep the \$100 registration fee and returns a percentage of the total tuition as described in the following table:

If the student completes this amount of training	School refunds this percentage of tuition:
10% of module	90%
More than 10%, but less than 25%	75%
25% through 50%	50%
More than 50%	0%

5. When calculating refunds, the official date of a student’s termination is the last day of recorded attendance:
 - a. When the school receives written notice of the student’s intention to discontinue the training program; or,
 - b. When the student is terminated for a violation of a published school policy which provides for termination; or,
 - c. When a student, without notice, fails to attend class
6. All refunds will be paid within thirty calendar days of the student’s official termination date.

STUDENT SIGNATURE _____ DATE _____

SCHOOL SIGNATURE _____ DATE _____

SIGNING THE STUDENT CONTRACT

We intend to operate with the highest ethics and expect the same of our students. If something is difficult for you in any way, please convey that to a staff person.

NOTICE TO THE BUYER

Do not sign this agreement before you read it or if it contains any blank spaces. This is a legal instrument. All pages of this contract are binding. Read both sides of all pages before signing. You are entitled to an exact copy of the agreement, school catalog, and any other papers you may sign, and are required to sign a statement acknowledging receipt of those.

CANCELLATION OF CONTRACT

If you have not started training, you may cancel this contract by submitting written notice of such cancellation to the school at its address shown on the contract. The notice must be postmarked no later than midnight of the fifth business day (excluding Sundays and holidays) following your signing this contract; the written notice may also be personally or otherwise delivered to the school within that time. In event of dispute over timely notice, the burden to prove service rests on the applicant.

UNFAIR BUSINESS PRACTICES

It is an unfair business practice for the school to sell, discount, or otherwise transfer this contract or promissory note without the signed written consent of the student or his/her financial sponsors if he/she is a minor, and a written statement notifying all parties that the cancellation and refund policy continues to apply.

This school is licensed under Chapter 28C.10 RCW. Inquiries or complaints regarding this private vocational school may be made to:

Workforce Training and Education Coordinating Board
128 – 10th Avenue Southwest, Olympia, Washington 98504
360-709-4600 pvs@wtb.wa.gov

STUDENT SIGNATURE _____ DATE _____

SCHOOL SIGNATURE _____ DATE _____

FINANCIAL OBLIGATION

Other legal things students need to know

NOTICE OF FINANCIAL OBLIGATION

Washington law requires the following information to be supplied to each student enrolling in a private vocational school licensed under Chapter 28C.10 RCW. One copy of this notice bearing original signatures must be attached by the school as addenda to that individual’s enrollment agreement, as well as a copy provided to the enrollee by the school.

ACKNOWLEDGMENT BY ENROLLEE

I understand and accept that any contract for training I enter into with the above named school contains legally binding obligations and responsibilities.

I understand and accept that repayment obligations will be placed upon me by any loans or other financing arrangements I enter into as a means to pay for my training.

I understand that any enrollment contract I enter into will not be binding or take effect for at least five days, excluding Sundays and holidays, following the last date such a contract is signed by the school and me, provided that I have not entered classes.

STUDENT SIGNATURE _____ DATE _____

ACKNOWLEDGMENT BY SCHOOL

Prior to being enrolled in this school, the applicant whose name and signature appears above has been made aware of the legal obligations he/she takes on by entering into a contract for training. Those discussions included cautions by the school about acquiring an excessive debt burden that might become difficult to repay given employment opportunities and average starting salaries in his/her chosen occupation.

SCHOOL SIGNATURE _____ DATE _____

HOW TO FILE A COMPLAINT or APPEAL

Washington law requires private vocational schools to inform students how to file a complaint. By signing this form you acknowledge this process has been explained to you. Below are the next steps the school must take in discussing this policy with you, along with information about the complaint process. Students who have a complaint or who would like to appeal a dismissal must request in writing an appointment for an interview with the school director. The written request should include the following information:

- Student’s full name and current address.
- Describe the concern. Include dates, times, instructors, and if applicable, other students involved.
- Date of complaint letter and signature of the student.
- Three dates in which the student would be available for a meeting with the school director. These dates should be within 10 business days of the complaint.

The school director will notify the student in writing of the appointment date in which the concerns or appeal will be addressed. Every effort will be made to bring an amicable closure to the concern. If necessary, a panel of instructors will hear the concerns and be asked to assist in bringing a resolution to concerns and/or appeals. The student will be notified in writing within five business days of the outcome of the meetings. Should the contract be canceled by either the student or the school, the last date of attendance will be used as the date to calculate any refund in accordance with the school’s refund policy.

DISCUSSION ABOUT COMPLAINT POLICY

A school representative must discuss the school’s complaint policy with you. Following this discussion, you will be provided with this attachment to sign. After you sign this form, the school will give you a copy for your personal records. The school will also keep a copy on file.

ACKNOWLEDGMENT OF COMPLAINT PROCESS BY STUDENT

1. The school has described the grievance and/or complaint policy to me.
2. I understand that the policy can also be found in the school catalog.
3. I know I should first try to resolve a complaint or concern with my instructor or school administrator.
4. I understand I can contact the Workforce Board at 360-709-4600 at any time with a concern or complaint.
Complaint forms : http://wtb.wa.gov/PCS_Complaints.asp.
5. I understand that I have one year to file a complaint from my last date of attendance.
6. In the event of school closure, I have 60 days to file a complaint.
7. I also understand that complaints are public records.
8. I acknowledge details about the complaint process, my rights, and restrictions on the time I have to file a complaint are found at http://wtb.wa.gov/PCS_Complaints.asp

STUDENT SIGNATURE _____ DATE _____

ACKNOWLEDGMENT BY SCHOOL

Prior to being enrolled in this school, the applicant, whose name and signature appear above, has been made aware of the school’s complaint policy.

SCHOOL SIGNATURE _____ DATE _____

RELEASE and WAIVER of LIABILITY and INDEMNITY

Students agree to refrain from using drugs or alcohol during class and while working on horses. Students understand that working with horses involves possible risk of physical injury or death and by signing this contract agree to release The Equine Natural Movement School, Joseph Freeman, Jacqueline Freeman, Friendly Haven Rise, Inc., other staff, homestay and meal providers, and the horse owners and facility owners (hereinafter referred to as "the school") from any liability for any injuries or harm that may occur in the course of the training.

Signing this agreement constitutes acknowledgment that this program and the work with horses has been carefully considered and that the undersigned finds and accepts these terms. In further consideration of being permitted to attend this program, the undersigned on his or her behalf and /or behalf of his or her children (hereinafter referred to as "the undersigned") hereby releases, waives, discharges and covenants not to sue the school, its directors, officers, employees and agents, horse owners, trainers, facility owners (hereinafter referred to as "releasees") from all liability to the undersigned, his personal representatives, assigns, heirs, and next of kin for any loss or damages, and any claim or demands therefore on account of injury to the person or property or resulting in death of the undersigned, whether caused by the negligence of the releasees or otherwise while the undersigned is on, upon, or about the premises or facilities or participating in any program affiliated with the school.

2. The undersigned hereby agrees to indemnify and save and hold harmless the releasees and each of them from any loss, liability, damage or cost they may incur due to the presence of the undersigned in, upon or about any of the sites where the school classes are taking place, or participating in any program affiliated with the school whether caused by the negligence of the releasees or otherwise.

3. The undersigned hereby assumes full responsibility for and risk of bodily injury, death or property damage due to negligence of releasees or otherwise while participating in any school program.

4. Photo / Talent Release: I hereby irrevocably release, consent and allow the school and its agents to use my photograph, likeness, voice, as it pertains to my participating with the school, in any manner for promotional efforts without expectation of reimbursement for its use.

My initials here REVOKE photo/talent release _____.

5. Member Conduct: I agree to abide by all rules and regulations of the school and I understand that failure to act in accordance with the rules may result in expulsion from the school. Students agree to refrain from using drugs or alcohol during class including evenings and the day between consecutive class days.

STUDENT SIGNATURE _____ DATE _____

SCHOOL SIGNATURE _____ DATE _____

6. Property Loss: I understand that the school is not responsible for personal property lost, damaged or stolen while participating in school programs.

7. Insurance: I understand the school does not provide any accident or health insurance for its students or participants and it is my responsibility to provide such coverage.

8. Medical Release: I authorize the school, as my agent, to give consent to medical treatment by a licensed physician or hospital when such treatment is deemed necessary by the physician, and I am unable to give such consent. I authorize a qualified person to administer CPR or first aid if necessary. I understand that it may be necessary for me to provide a release form from my physician regarding my current health status. By signing this, the undersigned affirms that he or she is in reasonably good health and capable of the tasks required of the student in working with horses.

The undersigned further expressly agrees that the foregoing RELEASE, WAIVER AND INDEMNITY AGREEMENT is intended to be as broad and inclusive as is permitted by law of the state of Washington and any other state students participate in classes in and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding continue in full legal force and effect.

The undersigned has read and voluntarily signs the release and waiver of liability and indemnity and photo/ talent release agreement, and further agrees that no oral representations, statements or inducement apart from the foregoing written agreement have been made.

I HAVE READ THIS RELEASE.

Print Name: _____

STUDENT SIGNATURE _____ DATE _____

SCHOOL SIGNATURE _____ DATE _____

Please send your travel and lodging information with your application.

NAME _____ Course Module & Date _____

PHONES _____

HOME-STAY (circle one) YES NO Will you have a car with you? YES NO

Home-stay students: As soon as you have booked your flight, please call to arrange your home-stay (dorm style), food preferences, and if you need airport pickup. Especially helpful if you also email to confirm so they have your contact info.

bonnie@froghaven.net 360-910-7799

FLIGHT INFO

_____ Date of arrival Airline _____ Flight number _____

_____ Departure date Airline _____ Flight number _____

I need a ride from the airport (circle one) YES NO

Once you land, immediately call Bonnie so she knows you're on the ground.

Emergencies: Joseph & Jacqueline 360-687-8384 (farm) 360-904-7387 (cell)

The school address is 20309 NE 242nd Ave, Battle Ground, WA 98604.